



West Valley Astronomy Club (WVAC)

Board and Volunteer Meeting Minutes – September 24, 2019

Location of Meeting: Unitarian Universalist Church, 17540 Avenue of the Arts, Surprise Arizona.

Board Members and Volunteers Present: Bob Randle (President), John Cline (Vice President), Janie Randle (Treasurer), Beth Oudean (Secretary), Bob Colvert (Guest Speakers), Susan Adkins (Refreshments), Walter Schmitt (Star Parties), Paul Bleikamp (Field Trips), Deb Bleikamp (50/50 Raffle), Ron Langlois (Special Events), Ryan Morrell (Webmaster) and Fred Fitzgerald (Sign In Table).

1 - The meeting started at 7:00 pm

2 - Remarks by President Bob Randle

- Briefed the group on the future club meetings format and changes: Check-In, Refreshments, Power Point slide presentation of upcoming events (this information will also be posted on the website), brief announcements if any and then the Guest Speaker.
- Main Meeting Room operations and arrangement is changing;
 - Sign-In table will be moved to make the sign-in process easier with less wait time.
 - Treasurer will be seated at the door to accept dues payments, greet non-members and guests.
 - Round tables will be used for meetings to encourage conversation (asking board members and volunteers to spread themselves among the tables).
 - Refreshments will now be immediately available.
 - We will host a 50/50 Raffle (no more Door Prizes).
 - A Donation container in the shape of a telescope is available so “Non-Members” can voluntarily deposit a Guest Speaker donation – club members who would like to support guest speakers are always welcome to donate and would be greatly appreciated.
- Bob Randle suggested, and those in attendance agreed, to add two additional meetings to the club’s schedule, “May and September”, with the May meeting being held as a club-picnic. All other months will host a Guest Speaker except December (our “Annual Business meeting, Holiday party, and Silent Auction”. Note: John Cline will negotiate with the Church for facility use concerning the extra meetings.
- Janie Randle provided participants with a copy of WVAC Treasurer Report and briefly spoke on membership monetary requirements to maintain Speaker schedule.
- Paul Bleikamp briefly spoke on possible future field trips locations.
- Ron Langlois briefed on upcoming excursion to the Mirror Factory on November 21. He requested time to speak at the upcoming meeting to discuss the trip and gather payments.

- Bob Colvert volunteered to create a club “Survey Form” to gather information on members, such as hobbies, talents, expertise, etc.) to help tailor meeting topics and inquire about any members who may be interested in being a Guest Speaker.
- Bob Randle announced it was a busy summer with many exciting events. He thanked all those who provided assistance at the events. Additionally, he wants to expand the club’s programs throughout the community. Gila Bend canceled star party due to lack of community interest - may be rescheduled.
- Bob Randle presented the group with a Club Business Card (includes Club email address and website information). Bob requested we pass them out to people we come into contact with who might be interested in joining an amateur astronomers club. Bob also introduced a larger WVAC Information Card (to be used at larger events) that gives brief description of our Club, website address and club contact information.
- Bob Randle announced he had received several donations from a former member which will be used for the Silent Auction fund raiser in December.
- Bob Randle briefed the group on the upcoming community event “International Observe the Moon Night (Saturday October 5; 6:30-9:00 pm; Marley Park (Heritage) 15073 W. Sweetwater Ave, Surprise, AZ.) He requested we spread the word and bring telescopes.

3 - Meeting adjourned at 8:10 pm.

Note: Minutes submitted by Club Secretary Beth Oudean via email on September 25, 2019

Minutes approved by: _____ Date: _____
Bob Randle (President) (MM/DD/YYYY)